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# Rosalind Franklin Award Terms and Conditions

## Introduction

This document sets out the conditions under which Royal Society Rosalind Franklin Awards are offered. Enquiries about this specific award should be sent to: [Diversity@royalsociety.org](mailto:Diversity@royalsociety.org)

## 1. Outline of the Rosalind Franklin Award

### 1.1 General

1.1.1 The Royal Society Rosalind Franklin Award (hereafter referred to as the Award) will be made for a project to support the promotion of women in Science, Technology, Engineering and Mathematics (STEM) by an individual with an established track record of very high standing in any area of STEM. There are no restrictions on the age or gender of nominees, but it is anticipated that the award will be made to a Recipient with 6 – 20 years post PhD, with a maximum of 20 years FTE or equivalent post PhD by the closing date of the round. Nominees who have taken a career break will also be considered and are encouraged to apply. They should be actively involved in research at a University, other research institution in the public or private sector, or in industry. The Award provides a gift of £1,000 and a Grant of up to a maximum of £40,000, comprising of £30,000 for the project and £10,000 for personal research activities including VAT where applicable. The research must be based in the UK in a scientific or technological discipline within the remit of the Royal Society, ie the natural sciences, including mathematics, engineering science, agricultural and medical research, the scientific aspects of archaeology, geography, psychology. Provision for research is intended to complement that provided by the host department/institution and/or other grant giving body and payment will be made through host institutions.

1.1.2 Nominees must fulfil UK residency requirements, as follows: the nominee has been ordinarily resident in the UK throughout the three-year period preceding the date of application for the award and has not been resident therein wholly or mainly for the purposes of full-time education, during any part of that three-year period.

1.1.3 The Recipient must notify the Royal Society of any change in their status or location.

1.1.4 The Recipient will also be awarded a specially struck commemorative medal and are expected to receive the Award in person at a high-profile ceremony, except in exceptional circumstances such as ill-health.

1.1.5 The Recipient is required to give a public lecture at the Royal Society (or other venue of the Society's choosing) about their research, normally within 6 months of being notified of the Award. This lecture must be suitable for a non-specialist audience, general public audience. The Society will bear the costs associated with this lecture such as advertising, provision of rooms and audiovisual aids.

## **1.2 Purpose of Grant**

1.2.1 Grants are made for a project to promote women in STEM in the UK together with personal research activities.

1.2.2 The Award fund totals £40,000. The Recipient will be expected to use £30,000 of this on implementing their project and £10,000 on their personal research.

1.2.3 The Recipient of the Award may not use the funds to support their own salary/personal remuneration.

1.2.4 The personal research element of the Award can contribute towards salary of research assistant (PDRA, postgraduate research assistant, technician)

1.2.5 The main inadmissible costs are:

Salaries for the Recipient

Use of financial, personnel and other central or departmental services; library services, administrative, general running or overhead and other unspecified costs within the host institution, including computing (unless dedicated costs).

General premises costs or accommodation costs.

Patents or other related costs.

## **1.3 Equipment**

1.3.1 Equipment purchased under the Grant is for the use of the Recipient. At their discretion, they may make it available more widely in their parent institution.

1.3.2 The Recipient should clarify the position on VAT before purchasing equipment or other items and services before or claiming the cost from the Society.

1.3.3 Equipment bought with grant funds belongs to the Royal Society until the final reports (see section 3 below) have been made; ownership then passes to the recipient.

## **2. Reporting requirements**

2.1 The Recipient of the Award is required to submit a report each quarter, detailing the progress of their research, the progress of their project to promote women in STEM in their institution or subject area and the expenditure of the Grant. The second Grant payment will not be made if reports for the first and second quarters have not been received.

The Recipient should then report at the end of the first full financial year after receiving the Award on progress with their research, progress of their project and financial expenditure.

Should the Recipient continue to use the Grant funds after the first year, they are required to submit further reports at the end of each full financial year and/or when they have completed the use of the funds.

The final Grant payment will be made on receipt of this final report.

**2.2** Research reports should contain a summary of the Recipient's scientific achievement in terms readily understandable to non-specialists.

Reports on each event/activity to promote women in STEM should include:

- A description of the activity and its objectives.
- Information about participants eg numbers in the audience (and age/gender/occupation information if possible).
- Analysis of feedback from participants obtained through appropriate questionnaires.
- Other relevant information eg hits on the recipients web site, numbers of radio/press/TV interviews, press cuttings etc.

Financial reports should include the dates and costs (including VAT if appropriate) for the goods and services specified with copies of invoices from suppliers.

**2.3** The Recipient of the Grant is required to provide information to the Society in advance of activities to promote women in STEM in the UK and to liaise with the Society's Press and PR section as appropriate.

### **3. Conditions and Payment of Grant**

#### **3.1 Ethical permission**

3.1.1 Projects involving human patients and therefore requiring local ethical committee approval will be funded only when accompanied by the necessary permission certificate.

3.1.2 If the Grant funds are to be used for funding research involving human tissue, the Recipient is expected to follow the guidelines in the MRCs Human tissue and biological samples for use in research - operational and ethical guidelines.

#### **3.2 Payment of Grant**

3.2.1 Payments will be made by BACS to the host institution. Payments will be made as follows:

On receipt of a completed Statement of acceptance form: £20,000

On receipt of second quarterly report: £10,000

On receipt of final report: £10,000

The Recipient will have to provide reports as detailed above to the Society before the next payment is released to the institution.

3.2.2 As far as possible, the whole Grant should be spent within the first full financial year after the recipient is notified of the Award.

3.2.3 Where the terms and conditions of the Award have not been observed, the Society reserves the right to withdraw the remainder of the Grant.