

The Royal Society Athena Prize 2022

Guidance for nominators

This document provides guidance to nominators for the Royal Society Athena Prize 2022 and should be consulted in addition to the eligibility criteria. The Prize is awarded biennially (in even years) and recognises teams “working in UK academic and research communities, who have contributed most to the advancement of diversity in science, technology, engineering and mathematics (STEM) within their communities.”

Nominations should be made through Flexi-Grant and should include:

- Name of nominator. The nominator should be a stakeholder/supporter who has not been directly involved with the project/initiative. The nominator can be based within the same institution/organisation as the candidate team or in a partner institution/organisation.
- Full name and address of the candidate team. The full name of each member making up the nominated team should be given.
- The full name and contact details for a representative of the candidate team who will complete details of the project or initiative (sections listed below).
- Supporting statement by the nominator to explain the suitability of the candidate team for the Athena Prize.
- The names of two referees from whom further supporting statements could be sought.
- Nominators must not be members of the [Council of the Royal Society](#), the Royal Society [Diversity Committee](#) or the Athena Prize judging panel.

References – guidance

- Referees must not be members of the [Council of the Royal Society](#), the Royal Society’s [Diversity Committee](#) or the Royal Society Athena Prize judging panel.
- **At least one referee should be someone involved with or impacted by the team’s initiative or project.**
- The Society will ask for statements from referees within two weeks of the closing date.

Nomination form

The nomination form is comprised of eight sections. The sections and text fields are listed below. It is recommended to draft responses before copying them into the nomination form, although the nomination form can be saved at any point and revisited. Some sections are for the nominator to complete and others should be completed by a representative of the candidate team.

Section 1 – Nominator contact details

This section is for the nominator to complete

Contact details for a representative from the candidate team who will complete the required information should be provided in this section.

Section 2 – Nomination details – nominator

This section is for the nominator to complete

Please provide a statement of support outlining the suitability of the team for this prize (500 words maximum).

Please be sure to clearly include the name of the programme or initiative and the names of the individuals making up the nominated team.

Section 3 – Nomination details – nominated team

This section is for a representative of the nominated team to complete

- 3.1) Please provide a summary of your initiative or project (500 words maximum).

This should include:

- The aims of the initiative or project (what you hoped to achieve at the end)
- How you achieved your aim
- Your team's role in the activity
- Timescales
- How you measured success
- Any support or funding received

- 3.2) Please outline how your initiative or project has engendered and supported positive change (500 words maximum).

Please include any supporting evidence to demonstrate impact (for example, relevant statistics, supporting statements from individuals who have benefitted from the project, press coverage etc.)

- 3.3) Please outline any features of your project that are new or innovative in your field of activity. (500 words maximum).

- 3.4) Please outline how your initiative or project will be sustained (500 words maximum).
Your answer may include details of how the changes engendered by your initiative or project will be/are being embedded and maintained in your organisation or the wider STEM community in the short- and long-term.
- 3.5) Please outline any plans to replicate or extend your initiative or project, or evidence of successful replication or extension (500 words maximum).
Your answer may include details and evidence of how your project or initiative has been shared, adopted or adapted by others in your organisation or the wider STEM community, or details of any plans to do this in the future.

Section 4 – Declaration

This section is for the nominator to complete

Section 5 – Nominated Referee 1

This section is for the nominator to complete

Section 6 – Nominated Referee 2

This section is for the nominator to complete

Section 7 – Marketing nominator

This section is for the nominator to complete

How did you find out about the award?

Section 8 – Marketing nominee

This section is for a representative of the nominated team to complete

How did you find out about the award?

Contact

Enquiries about the Athena Prize should be sent to: diversity@royalsociety.org.