

Royal Society Professorship for Public Engagement in Science 2025

The following scheme notes set out the eligibility and application process of the Royal Society Professorship for Public Engagement in Science 2025. Please read through the entire document before proceeding with an application.

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1 Overview

1.1 Background

This scheme is for a well-established scientist with exceptional scientific communication skills and media experience to support the Society's public engagement work.

1.2 Aims of the Scheme

The aim of this award is to provide support to an exceptional scientific communicator to:

- Play a leadership role in supporting public engagement with science including helping to shape and support the Royal Society's public engagement activities
- Communicate the importance of science to society to a range of audiences, especially the importance of experiment, evidence and understanding uncertainty
- Engage with the public on scientific issues which inform policy debates on key topics.
- Inspire and enthuse public audiences about science, encouraging participation and aspiration

The expectation is that the successful candidate will seek to raise the public profile of science on behalf of the whole scientific community and the Royal Society specifically.

The activities the successful candidate undertakes will be agreed between the candidate and the Society depending on the time committed to the Professorship, and may include activity related to programmes such as the Summer Science Exhibition, the Society's popular science books prizes, the schools engagement programme and helping engage the public with our policy work.

1.3 Subjects Covered

Applicants must have a background in a subject within the Royal Society's remit of natural sciences, which includes but is not limited to biological research, chemistry, engineering, mathematics and physics. For a full list, please see [our guidance page](#).

1.4 Duration and Start of Award

There is only one professorship available at this time.

The appointment will be for 5 years in the first instance with the opportunity to renew the professorship for a further 5 years. The earliest the award can commence is 01 January 2025.

2 Timetable

Opening date	Wednesday, 21 August 2024
Closing Date	Wednesday, 25 September 2024, 15:00 (UK Time)
Expected results	December 2024

3 Finance

3.1 Total Funding Available

The salary for the post will be in line with the contribution made to Royal Society Research Professorships, which is £90,000 plus oncosts (full time equivalent). The Society expects the successful candidate to commit between 20% and 50% of their time to the Professorship. The Society will provide a contribution to the salary of the successful candidate on a pro-rata basis depending on the time committed to the Society. In addition, the successful candidate can request up to £16,000 per annum to support the cost of their public engagement work.

Core Funding Rules are listed within the [Royal Society Grant Funding Guidance](#). Please note that in instances where Core Funding Rules are in conflict with Programme Specific Funding rules, the Programme Specific Funding rules always take precedence.

4 Eligibility

4.1 Applicant Eligibility

Applicants must hold a permanent post at a UK university or not-for-profit institution.

The Royal Society recognises that diversity is essential for delivering excellence in science, technology, engineering and mathematics (STEM). The Society wants to encourage applications from the widest range of backgrounds, perspectives and experiences to maximise innovation and creativity in science for the benefit of humanity. We regularly review and revise policies and processes to embed EDI principles in all aspects of the grant making process and ensure all talented applicants have an equitable chance to succeed as per assessment criteria.

See below for details of the adjustments we can provide for disabled applicants.

Support to applicants with disabilities: The Royal Society welcomes applications from disabled scientists and provides support and adjustments to ensure that they can participate fully in the selection process. If you require support or an adjustment when accessing the application form, attending interviews if applicable, or for any other part of the application process, please contact the Grants team on seniorfellowships@royalsociety.org or call +44 20 7451 2666. All requests for adjustments are made in confidence. Any request for an adjustment will not normally be shared with panel members unless it becomes relevant to the selection process itself. If we need to share your request with anyone (for example if panel members are required to implement any adjustments during interviews), we will ask for your permission first.

Adjustments can include but are not limited to:

- Extension of the deadline;
- Additional support to complete the application form;
- Receiving the application form in a different format, such as on a Word document;
- Support during interviews as required, including technical support for candidates requiring accessibility software or services;
- Additional costs that candidates may incur on account of their particular disability to attend an interview.

The Grants team will be pleased to answer questions about eligibility and/or points covered in this section.

4.2 Host Organisation Eligibility

Professorships must be held at a UK university or not-for-profit research institute.

5 Assessment Criteria and Review Process

5.1 Assessment Criteria

Applications will be assessed by a sub-committee of the Royal Society's Council. Candidates will be expected to demonstrate:

- A clear vision of how they will develop the role and how they will use the influence of the Royal Society to further some of the organisation's strategic aims;
- Significant previous experience of public engagement activities which aim to strengthen connections between science and society;
- Strong links with media organisations and significant previous experience of working with the national media;
- A willingness to engage in public debate of scientific issues;
- Excellence in research and scholarly activities.

5.2 Review Process

Applications will be initially assessed and a shortlist will be drawn up. The shortlisted applicants will be discussed at a meeting of the selection panel in November. It is expected that applicants will be notified of the outcome of their application by email by early December 2024.

Please be assured that the Royal Society specifically requests anyone involved in reviewing applications to consider them in confidence.

All applicants will be notified of outcomes via email.

6 References and Participants

To complete and submit the application form, the lead applicant is required to provide supporting statements or references from three individuals. The following individuals must be included:

- Head of Department at the Host Organisation
- Nominated Referee 1
- Nominated Referee 2

The primary consideration for a nominated referee is that they are able to comment independently and authoritatively on your application. You do not need to know them personally, but you should make sure they are able to provide a reference before adding them to your application.

At least one nominated referee must be based in the UK.

Nominated referees **must not** be:

- from the Applicant's proposed Host Organisation
- a member of the Royal Society's Public Engagement Committee
- a member of the Royal Society's Council.

References must be submitted in English. If a reference is not submitted in English, it will not be accepted and may render the application ineligible.

All references must be on their organisation's letter head paper and signed.

It is recommended that referring and supporting participants fulfil their requirements at least 5 working days before the submission deadline (Wednesday, 25 September 2024) to ensure there is sufficient time for organisational approval. The UK Host Organisation approver must approve the completed application by the submission deadline.

6.1 How to invite participants to contribute to an application

All references and supporting statements must be submitted through Flexi-Grant. To submit references please follow the steps below.

Step 1 | Ensure all participants have a Flexi-Grant account

- All referees and other participants must set up a Flexi-Grant account in order to contribute to an application.
- If a participant already has a Flexi-Grant account they should use that, if not then a new account should be set up.

Step 2 | Invite participants to contribute to an application

- Applicants should invite participants to submit their supporting statements through the 'participants' tab.
- The participants tab can be found on the application form summary page and contains details of each participant required to contribute to the application
- Applicants should select 'invite' and enter the e-mail address of the person they wish to invite to provide the relevant reference or statement and send the invitation.

Step 3 | Monitor participants responses

- The recipient will need to accept your invitation before they can participate in the application.
- You can monitor the progress of your participants' activity through this section of the application form and issue reminders as required.
- Once the participant has accepted your invitation, their status will be displayed as 'active'.
- Once participants have completed all their sections of the application form they should select '**Save & Submit**' on the application form page or select '**Submit your contribution**' on the summary page.
- Upon completion of their section of the application form their status will be displayed as 'complete'.

Please note that you will not be able to submit your application form until the status of all participants' shows 'complete'.

Please note that once an applicant submits an application on Flexi-Grant®, it is then directed to the designated Approver for the employing organisation at which the applicant has applied to host an award (see Application Approvals in the 'Application Guidance Notes' Section). It is recommended that referring and

supporting participants fulfil their requirements **at least 5 working days** before the submission deadline (Wednesday, 25 September 2024) to ensure there is sufficient time for organisational approval. The **Host Organisation** approver must approve the completed application by the submission deadline

It is the applicant's responsibility to liaise with the Host Organisation's Approver and the Head(s) of Department to ensure that the required tasks are completed by the deadline. Please contact the Grants team before the deadline if there is any issue. Alternatively, the Host Organisation's Approver or the Head of Department can contact us directly. The Royal Society will not be held responsible for emails that are not received due to address errors or spam filters and no provision is made for non-receipt of emails sent by the Royal Society.

Re-opening the Application form to Participants

On the occasion that an invited participant accidentally submits their section of the application form prematurely, the Lead Applicant has the ability to re-open the application form for the participant. To do this, the Lead Applicant should return to the Participant tab on the application form summary page. You will find a 're-open' button alongside the name of any participant who has completed their section of the form. Once you click this button, the form is reactivated and available for participants to amend.

Research Support Role

The Research Support role displayed under the participants tab is an optional role, which allows you to invite an individual from the relevant Host Organisation research support team to review and amend the application prior to submission. The primary purpose is to ensure that the requested finances have been recorded correctly for this specific grant programme. Applications cannot be submitted until all participant sections are marked as complete so it is important that applicants ensure that their organisation's research support team complete this section.

As the Research Support Role is optional, applicants can revoke this participant request in order to submit their application if the section has not been completed. Please navigate to the participants tab and revoke the request for Research Support Role.

Additional system guidance can be found in the 'Systems Guidance Notes' Section.

7 Contact information

Enquires about this scheme can be made using the contact details below. Before contacting us, please check whether your question is answered by these scheme notes. If not, please email the Grants team via seniorfellowships@royalsociety.org or call +44 20 7451 2666 (lines open Mon-Thur, 10am to 4pm).

Please quote your application reference number in all correspondence with the Grants team.

8 Use of Data

All applicant data, including personal data, is governed by the [Royal Society's Privacy Policy](#). This Policy sets out how and why the Royal Society uses your personal data, and how we protect your privacy when doing so. Please refer to the section entitled "Grant Applicants and Holders" for details of how the Privacy Policy determines the use of applicant data.

In addition to the usage set out in the Royal Society's privacy policy, please note that information regarding your application for Royal Society Professorship for Public Engagement in Science 2025 may be shared with selected third parties such as independent evaluators, consultancy groups, and career development organisations. If successful, the Royal Society will contact you regarding the administration of your award throughout the course of your funding and after its completion. You may also be contacted by the Royal Society, or an agent acting on their behalf, for reporting and evaluation purposes throughout the course of your funding and after its completion.

9 Use of generative AI

Generative AI tools offer potential benefits for research but also challenges and risks. The Royal Society has joined with other funders to set our expectations around the use of generative AI tools in funding applications. [Funders joint statement: use of generative AI tools in funding applications and assessment](#).

When developing funding proposals, researchers must ensure generative AI tools are used responsibly and in accordance with relevant legal and ethical standards where these exist or as they develop. Funding proposals for Royal Society grants should adhere to our existing commitments to policies on [Research Integrity and Trusted Research](#). Applicants are responsible for ensuring the originality, validity, reliability and integrity of any outputs created or modified by generative AI tools. Where generative AI tools are used in funding proposals their use should be acknowledged in the application by naming the AI source and specifying how the content was generated (for example by listing the prompt used).

10 System Guidance Notes

Please read these guidance notes carefully as you complete the application form.

10.1 Using Flexi-Grant®

Applications can only be submitted online using the Royal Society's Grants management system (Flexi-Grant®) via <https://grants.royalsociety.org>. Further information about the Grants management system can be found via <https://royalsociety.org/grants-schemes-awards/grants/flexi-grant/>. If you have not previously used Flexi-Grant®, please follow the registration process from the Flexi-Grant®, homepage. ***Paper-based applications will not be accepted.***

Before completing the online form, all applicants should check that they comply with the eligibility requirements and ensure all necessary information is presented in the application. These requirements are strictly adhered to and applications without all the necessary information, or evidence to show the assessment criteria are met, will be rejected.

All applications must be approved by the Host Organisation and the applicant's departmental support must be completed before you can submit via Flexi-Grant®. Late applications will not be accepted.

For instructions on inviting participants to contribute to an application (such as referees or departmental support), please see the 'References and participants' section.

Further guidance and support can be found through the [applicant and approver knowledge base](#).

10.2 ORCID Identifier

All applicants should submit an ORCID (Open Researcher and Contributor ID) identifier if they have one before their application is submitted. ORCID maintains a registry of unique researcher identifiers and a transparent method of linking research funding, research publications, research data and any other research outputs to these unique identifiers. This is a mandatory requirement at the application submission stage only. You can register for an ORCID identifier via <https://orcid.org/register>.

10.3 Completing the application form

The application can be completed by using the navigation tabs on the application summary page, with each page categorised as follows:

1. Eligibility Criteria
2. Contact Details
3. Applicant Career Summary
4. Proposal
5. Financial Details
6. Applicant Declaration
7. Institutional and Departmental Support
8. Nominated Referee (1)
9. Nominated Referee (2)

A full list of question fields to be completed as part of the application can be found in the Question Guidance in the 'Application Guidance Notes' Section.

11 Application Guidance Notes

11.1 Application Approvals

It is the Applicant's responsibility to ensure that approval of the application by the Host Organisation is completed before the closing date.

The person responsible for approving your application will be the delegated authority at the Host Organisation where you are applying to hold your award. This may be someone within the research office, Faculty administration, Vice-Chancellor, or other administrative or management role.

The approver must be someone with the authority to confirm that the potential award can be hosted within their organisation, confirm that there is the capacity to deliver the proposed programme of work and assure the proposed budget is appropriate and eligible for the scheme.

You will only be able to submit your application for approval by the Host Organisation's Approver once all sections of the application form have been marked as complete and all participants have marked their work as complete AND have submitted their section. The Lead applicant must check the status of the Head of Department under the 'Participants' tab on the summary page of the application form. **Applications submitted after the deadline will not be accepted.**

11.2 Question Guidance

Please read the following guidance notes carefully as you complete the form. In the table below, each box represents a page of the application form; the left-hand column contains the questions within each of these pages as set out in the form; the right-hand column contains useful guidance on its completion.

Note that questions with * are mandatory fields.

Summary	
Summary page	<p>The summary page of the application form provides instructions for submission of your application for approval from the Host Organisation. In addition, you are provided with an overview for each section of your application form, including the approximate length of time it will take to complete each section.</p> <p>The summary page also allows applicants to manage and invite participants (e.g. Head of Department, Nominated Referee 1, Nominated Referee 2) who are required to contribute to the application form. Instructions for inviting participants can be found under the 'participants' tab on the application summary page.</p> <p>Note: you will only be able to submit your application for approval by the Host Organisation once all sections of the form have been completed.</p>

Understanding our Promotion	
Understanding our Promotion *	Please select how you heard about the scheme.

Eligibility Criteria	
Eligibility Criteria *	<p>Please provide confirmation that you meet the eligibility criteria.</p> <p>Details of the eligibility criteria can be found in the 'Eligibility' Section of these Scheme Notes.</p>

Contact Details	
Title, Names, address, organisation and country *	<p>Review and complete your personal details accurately. Errors in this section can cause difficulties in processing your application. Errors will not be corrected after submission.</p> <p>Under this section, you should edit the contact type of the participants who will partake in your application form. The system default contact type is set as 'collaborator'. To amend the contact type of your Head of Department, click 'edit', and under the contact type field, select the 'Head of Department'.</p> <p>Organisation: this table will automatically display details of the intended Host Organisation (marked by a tick) which you selected previously and your current</p>

	organisation, if different from the organisation where the award will be held and administered.
Email address *	This field defaults to the account in which the application has commenced and is where all correspondence pertaining to the application throughout the application process will be sent. The applicant must therefore commence the application using the login email address used to register a user account on Flexi-Grant@.
Host organisation *	<p>Please select your proposed host organisation. All applications must be approved by the host organisation authorities e.g. research grants office, finance department, etc. The approving department will receive email notification once you have completed your application and submitted it for approval. They will be asked to provide approval and then submit the application to the Royal Society.</p> <p>The majority of appropriate establishments appear in the drop-down list but if your proposed organisation is not there, please contact the Royal Society.</p> <p>Please be aware that it is your responsibility to ensure that you complete your application in time for the host organisation to process it and provide their approval by the closing date. Once they have checked your application they will contact you if any changes are required. It is recommended that you allow <i>at least</i> five working days for this process.</p>

Applicant Career Summary	
Title of Current Position *	Please state the title of your current position.
Current Employer *	Please enter the official organisation name of your current employer (e.g. University of Bath).
Current Department *	Please enter details of your current department (e.g. Department of Astrophysics).
Country/Territory *	Please select the country/territory where your current employer (or last employer if currently unemployed or on leave) is based.
Current Position Start Date *	Please enter the date when your current position started.
Current Position End Date *	Please enter the date when your current position is expected to finish. If you are on an open-ended contract, please enter 31 December 2050.
Field of Specialisation *	Enter details of your field(s) of specialisation. (Maximum 20 words)
PhD Award Date *	Please enter the date that you were awarded your PhD. If you have not received your PhD, please enter your expected completion date.
PhD Institution *	State the name of the institution where you were awarded or are completing your PhD.
PhD Country/Territory *	State the country/territory in which you were awarded or will be awarded your PhD. (Lead applicant only)
Personal Statement *	Please provide a personal statement about your qualifications, career to date and aspirations in the long term.

	<p>You should use this section to make your case for support. Please include the following points:</p> <ul style="list-style-type: none"> • how you will develop the role; • how you will use the role to further some of the Society’s strategic aims; • previous experience of public engagement activities; • previous experience of working with the media; • the nature of your research • highlight any major achievements in your public engagement work and research. <p>Your statement should also provide justification for the award and detail the difference securing this award would make to you, the host department and University as well as the scientific community in the UK.</p> <p>Please upload a PDF document – a maximum of two sides of A4, portrait orientation. Please do not use a text size smaller than Arial 10 and make sure the document is titled.</p>
CV *	<p>Please provide a full CV including a complete publication list in reverse chronological order. Please highlight your most significant public engagement activities and your most significant scientific achievements, including papers published if appropriate, give the publisher or URL, including any password, where each publication may be obtained.</p> <p>Please include all appointments and existing grants and funding etc.</p> <p>Do not include publications or articles that are in draft or only submitted for publication or have not been peer reviewed.</p> <p>Please upload a PDF file – a maximum of two sides of A4, portrait orientation. Please do not use a text size smaller than Arial 10 and make sure the document is titled.</p>
Applicant Career History *	<p>Please provide a full list of your appointments since your PhD in reverse chronological order stating if part-time (and percentage part-time) when necessary.</p> <p>The depth of information you provide is up to you, but this will represent you under assessment and so it is worth including as much good evidence for your academic merit as possible.</p> <p>Please provide full details of any periods of part-time working, career breaks, extended sick leave or maternity/paternity/adoptive leave.</p> <p>Note: You can retrieve your career history information from your profile to complete this section of the application form using your ORCID identifier.</p>
Impact of Covid -19	<p>The Society appreciates that the impact of the coronavirus pandemic on researchers and their work will be varied. Please provide a summary of how the pandemic has affected your activities. (Maximum 500 words)</p>

	This can include but is not limited to: delays in publishing/submitting a key paper(s) (please note preprints can be included in your publications list), pause on experiments/research plans, reduced ability to work due to additional caring responsibilities.
Applicant Qualifications *	<p>Please list all your qualifications in reverse chronological order.</p> <p>The depth of information you provide is up to you, but this will represent you under assessment and so it is worth including as much good evidence of your academic merit as possible and as appropriate for the funding for which you are applying.</p> <p>Note: You can retrieve your qualification information from your profile to complete this section of the application form using your ORCID identifier.</p>
List your Key and/or Relevant Publications *	<p>Please provide details of authors, titles and references of your best publications in refereed journals, in reverse chronological order. You should choose not only the best but also those most relevant to the application to support your case.</p> <p>Most significant publications – Please also identify with asterisks up to 10 publications which you consider to be most significant.</p> <p>Note: You can retrieve your full publications from your profile to complete this section of the application form using your ORCID identifier.</p>
Applicant Research Funding *	<p>Please list your current and previous research funding in reverse chronological order.</p> <p>The depth of information you provide is up to you, but this will represent you under assessment and so it is worth including as much good evidence for your academic merit as possible and as appropriate for the funding for which you are applying.</p> <p>Note: You can retrieve your information from your profile to complete this section of the application form using your ORCID identifier.</p>

Proposal	
Start date *	Please indicate a start date for the award.
Proportion of time spent *	Please state what percentage of your time you will dedicate to this post (minimum 20% - 50% maximum). The salary contribution entered in the financial details section of the form should reflect the proportion of time committed entered here.
Abstract *	<p>Please provide a scientific summary of your proposed public engagement work. This should be a summary of your proposal, briefly outlining the background and summarising the aims of your project.</p> <p>Plain text only maximum of 400 words.</p>
Lay Summary *	<p>Please provide a lay summary of your proposed public engagement work. This should be understandable by a lay person. Explain why you have chosen to work in this subject area and what it is about your proposed work that you find particularly exciting, interesting or important. If applicable, please also explain the potential impact or wider benefits to society of your research.</p> <p>Plain text only maximum of 250 words.</p>

Public Engagement Proposal *	<p>Please use this section to make your case for support. You should outline the nature of your current research, your public engagement plan and explain the potential impact or wider benefits of the public engagement work and role. Your statement should also provide justification for the award and detail the difference securing this renewed award would make to you, your long-term vision and how it would contribute to furthering The Society's strategic aims</p> <p>Plain text only maximum of 2000 words or PDF upload, up to 4 sides of A4, portrait orientation. Please do not use a text size smaller than Arial 10 and make sure the document is titled.</p>
Host Organisation *	Please select the organisation where the award will be held from the drop-down list.
Host Organisation Type *	Please select the Host Organisation type from the drop-down menu
Host Department *	Please provide the name of the proposed department at your host organisation. Please enter the official name (e.g. <i>School of Chemistry</i> rather than <i>Chemistry</i>).

Financial details	
These are costs that can be explicitly identifiable as arising from the Professorship. The university must have an auditable record for these costs.	
Contribution to Basic salary *	<p>The Royal Society will fund up to 50 percent of the salary for the post, which will be in line with the contribution made to Royal Society Research Professorships, which is £90,000 plus oncosts (full time equivalent).</p> <p>Therefore, the maximum salary contribution awarded during this round of the Professorships will be £45,000 plus oncosts. Basic salary and oncosts will be covered at 100%.</p>
London Allowance	Where appropriate, and if not included in basic salary, please give details of any London weighting allowance.
Public Engagement Expenses *	<p>These expenses cover costs associated with consumables, travel and other expenses related to your public engagement work.</p> <p>Public engagement expenses of up to £16,000 can be requested each year. These costs are covered at 100%.</p> <p>Please provide the total requested for each heading per financial year, in the budget table in the online application form.</p>
Justification for research expenses *	Please provide full justification for all public engagement expenses requested.

Applicant Declaration *
<p>Please declare that:</p> <p>You have read the Terms and Conditions of Award under which Royal Society grants are awarded and, if a grant offer is made, you agree to abide by them. The Terms and Conditions for Royal Society applications can be found here.</p>

- You have access to the necessary facilities to enable you to deliver the programme proposed and will continue to have access to the facilities for the duration of the project.
- You have agreed with your Head(s) of Department that you will be afforded sufficient time and resources to deliver the programme as described in this application.

Institutional and Departmental Support *

You should invite the Head of Department at your host organisation to provide a statement of support by following the instructions under the **participants tab** on the application form summary page. Please check that they are able to supply their statement by 15:00 UK time **25 September 2024**.

Please check which email address your Head of Department would like to use, as they may already be registered on Flexi-Grant® and mistakes may lead to a delay in processing your application.

Before inviting the Head of Department to participate in completion of the application form, the Applicant is instructed to ensure that the Head of Department is willing and available to provide a confirmation of support prior to the round closing date. Incomplete confirmations will mean that an application cannot be submitted and will be deemed to be ineligible.

As Head of Department Head of School, you should state that the applicant will not have teaching nor administrative commitments for the duration of their professorship. You will also be expected to provide assurance that the award will provide support for a new post and will be in addition to any existing posts. Additionally, please provide details of the resources that the department will commit to the applicant should the application be successful.

Please provide a statement in support of the application as a PDF on headed paper, that includes your name, title, and contact details

It is the responsibility of the applicant to:

- Inform the Head of Department of the deadline
- Liaise with the Head of Department to ensure that they have received their invitation with instructions to participate in completion of the application, as no provision is made for non-receipt of these automatic emails.
- Keep track of the progress of Head of Department completion status on the application summary page. The Applicant can issue a **reminder** email to the Head of Department through the participants tab on the application summary page.

If the instruction email from the Royal Society has not been received, please:

- a) double check the accuracy of the email address supplied on the application form
- b) advise the intended recipient to check their spam filters/junk folders
- c) contact the Royal Society with an alternative email address for the recipient

The Royal Society will not be held responsible for automated emails that are not received due to address errors or spam filters.

Nominated Referee Support*

You should invite 2 referees who can provide confidential references for your application, by following the instructions under the 'Participants' tab on the application form summary page. Please check with them that they are happy to provide the references and inform them that they will be contacted by email and asked to provide references via the Flexi-Grant® system by Wednesday, 25 September 2024.

If the support letters have not been received by the system before the deadline, the application cannot be submitted and will be deemed to be ineligible.

References are required to be submitted on organisation specific letter headed paper and signed by the referee. References received which do not match these criteria will be deemed ineligible.

Please check which email address the nominated referee would like to use as they may already be registered with a user account on Flexi-Grant®. It is **important** that the correct email addresses are entered when inviting the nominated referee to support the application, as an email will be sent automatically from Flexi-Grant® to the nominated referee with instructions for viewing the application and providing their support. Any mistakes in the email addresses supplied will delay the progress of the application.

If the instruction email from the Royal Society has not been received, please:

- a) double check the accuracy of the email address supplied on the application form
- b) advise the intended recipient to check their spam filters/junk folders
- c) contact the Royal Society with an alternative email address for the recipient

The Royal Society will not be held responsible for automated emails that are not received due to address errors or spam filters.

Diversity Monitoring

Diversity Monitoring

The Royal Society is committed to promoting diversity in UK science, technology, engineering and mathematics (STEM) by seeking to increase participation from under-represented groups. Please help us to monitor how effectively we are doing this by providing the requested information. All questions are mandatory. The information provided will form a confidential statistical record in accordance with the General Data Protection Regulation (GDPR) and will not be used for any purpose other than analysis of the Society's activities.

This information will be kept separately from the rest of your application and will not be seen by those involved in the selection process, including referees etc.

You must either complete the form or tick the boxes stating that you 'prefer not to say'. If you do not select a box for each question, the system will regard your application as incomplete and will not allow you to submit it.

The lead applicant is restricted to completing and viewing the diversity monitoring form that is relevant to them as individuals. You are not permitted to view the information provided by the other under this section of the application.

Appendix 1: Application and Review Process

