Nominations for the 2020 JSPS Postdoctoral Fellowship for Research in Japan (Standard) through the Royal Society

The following scheme notes set out the eligibility and application process of the JSPS Postdoctoral Fellowship for Research in Japan. Please read through the entire document before proceeding with an application.

1. Overview

Background

This program was established by JSPS to assist promising and highly qualified young foreign researchers wishing to conduct research in Japan.

Aims of the Scheme

It is aimed at providing opportunities for such researchers to, under the guidance of their hosts, conduct cooperative research with leading research groups in universities and other Japanese institutions, thereby permitting them to advance their own research while stimulating Japanese academic circles, particularly young Japanese researchers, through close collaboration in scientific activities. Such collaboration is also intended to advance scientific research in the counterpart countries. For further information about JSPS and the programme, please visit: http://www.jsps.go.jp/english/e-fellow/index.html

Subjects Covered

Research must be within the Society’s remit of natural sciences, which includes but is not limited to biological research, chemistry, engineering, mathematics and physics. For a full list, see our guidance page.

Submissions from clinically qualified scientists may be considered. The Society does not support clinical or interventional research on humans at the individual or group level, social sciences or humanities, unless otherwise stated. If there is any doubt about the eligibility of a project, contact the Royal Society.

Value of Funding and Support Provided

The fellowship provides:

- A round-trip air ticket (based on JSPS regulations)
- A monthly maintenance allowance of 362,000 yen
- A settling-in allowance of 200,000 yen
- Overseas travel accident and sickness insurance coverage, etc.
- A research grant, “Grant-in-Aid for Scientific Research” (Tokubetsu Kenkyuin Shorei-hi) is available to cover cooperative research-related expenses. Applications for these grants are made by the Japan host researcher through his/her institution.

*Please note the amounts of the Awards indicated above are subject to change and if the candidate is already residing in Japan or had residency status prior to the commencement of the fellowship, the air ticket to Japan and settling-in allowance will not be provided.
Duration and Start of Fellowship

Fellowships are expected to commence by 30 November 2020, but not before 01 September 2020. Fellowships are tenable for a period of between 12 and 24 months.

Please note that this scheme is offered by JSPS and is subject to their terms and conditions. Applicants should read through all the information offered on the JSPS website before applying to ensure they fully understand the terms of the award. Please visit: http://www.jsps.go.jp/english/e-fellow/index.html

2. Eligibility

Applicant Eligibility

• Applicants must hold a doctorate degree when the Fellowship goes into effect, which must have been received within six years prior to 1 April 2020 (i.e. awarded on or after 2 April 2014).
• Scientists in the final year of their PhD can submit an application. If successful, the award will only be given subject to the confirmation of the successful completion of his/her PhD at the time when the award is taken up. A copy of the original PhD certificate must be submitted to JSPS Tokyo one week before departure or no later than 22 November 2020, whichever is sooner. There can be no exceptions to this rule and if the candidate fails to comply, the fellowship will be automatically cancelled. The candidate should be confident they can comply before applying for this fellowship.
• Applications will only be considered for bilateral (UK-Japan) projects.
• Applicants must be a UK resident and citizen of a country that has diplomatic relations with Japan.
• UK scientists who have held a PhD degree for a period of more than six years or have substantial professional experience may apply for the JSPS’s Invitation Fellowship Program for Research in Japan (Long Term). Please note that the Japanese host must submit the application on behalf of the UK applicant to JSPS.
• Those who have previously been awarded a fellowship under the JSPS Postdoctoral Fellowship for Research in Japan (excluding the Postdoctoral Fellowship for Research in Japan (Short Term and the Summer Programme) are not eligible.
• Medical Doctors (i.e. MD holders) without a PhD degree are not eligible.

Host Organisation Eligibility

• It is the responsibility of the candidate to arrange in advance a structured research plan for their stay in Japan with their host researcher. Host researchers in Japan must be employed full-time at an institution of one of the types listed below:
  1. Universities and inter-university research institutes
  2. Ministry of Education, Culture, Sports, Science and Technology (MEXT) affiliated institutions engaged in research
  3. Colleges of technology
  4. Institutions designated by the Minister of MEXT
• Under certain circumstances a researcher not employed in a full time position may be eligible. Such persons must be eligible to apply for a KAKENHI grant–in-aid and their affiliated institution must judge them able to implement the project and to provide an appropriate research environment (e.g., laboratory, equipment, personnel).

3. Timetable
Successful candidates will be informed by JSPS Tokyo Headquarters directly, approximately 5 months after the closing date. Please note that individual requests for selection results and feedback on applications are not accepted by JSPS.

4. Assessment Criteria and Review Process

Assessment Criteria

Successful applications should be strong in all respects but the assessment panel will give consideration to:

- **Applicant**
  The suitability of the individual for the fellowship and their potential to develop an independent research career: consideration of their track record commensurate with their actual research experience to date, including past achievements, research career to date, publication record, awards, datasets held in repositories, software, keynote lectures and current and previous grants; how the individual intends to use the fellowship to further their research career.

- **Research Proposal**
  The importance and scientific merit of the proposed research and the clarity, quality and originality of the proposed project and likely contribution to the research field and whether the research plan is clearly defined and feasible.

- **Host organisation/Co-Applicant**
  The suitability and strength of the Japan-based host researcher including their track record in the area of proposed research as well as in supervising and mentoring early career researchers.

  The suitability and strength of the Japan host department and/or institution for the proposed research i.e. access to appropriate expertise/networks/equipment/facilities/resources and space during the award period.

- **Mutual benefit**
  The likelihood there will be mutual benefit from the collaboration for the Japan and UK science base.

Review Process

The Royal Society is an overseas nominating authority for this scheme, which is funded entirely by JSPS. In this capacity the Royal Society nominates a designated number of candidates each year.

All applications to the JSPS Postdoctoral Fellowship for Research in Japan are reviewed and assessed by two members of the selection panel who have the most appropriate scientific expertise using the criteria detailed above.

Following this a shortlist is drawn up which is sent to JSPS for a final decision. Applicants will be notified of the result by JSPS.
Please be assured that anyone involved in reviewing applications will be specifically requested to consider them in confidence.

5. Contact information

Enquires about this scheme can be made using the contact details below. Before contacting us, please check whether your question is answered by these scheme notes. If not, please email internationaljsps@royalsociety.org or call +44 (0)20 7451 2581 and 2532.

Please quote your application reference number in all correspondence to the Royal Society.

6. Use of Data

Please note that information regarding your application for JSPS Postdoctoral Fellowship for Research in Japan (Standard) will be shared with the JSPS (Japan Society for the Promotion of Science) for selection, data monitoring and scheme evaluation purposes. You may also be contacted by selected third parties such as independent evaluators, consultancy groups, and career development organisations. If successful, JSPS (Japan Society for the Promotion of Science) will contact you regarding the administration of your award throughout the course of your funding and after its completion. You may also be contacted by the Royal Society, JSPS, or an agent acting on our behalf, for reporting and evaluation purposes throughout the course of your funding and after its completion.

7. System Guidance Notes

Please read these guidance notes carefully as you complete the form.

Using Flexi-Grant®

Applications can only be submitted online using the Royal Society's Grants and Awards management system (Flexi-Grant®) via https://grants.royalsociety.org. Further information about the Grants and Awards Management system can be found via https://royalsociety.org/grants-schemes-awards/grants/flexi-grant/. If you have not previously used Flexi-Grant®, please follow the registration process from the Flexi-Grant® homepage. Paper-based applications will not be accepted.

Before completing the online form, all applicants should check that they comply with the eligibility requirements and ensure all necessary information is presented in the application. These requirements are strictly adhered to and applications without all the necessary information, or evidence to show the assessment criteria are met, will be rejected.

All applications must be approved by the UK Organisation and the applicant’s departmental support must be completed before you can submit via Flexi-Grant®. Late applications will not be accepted.

ORCID Identifier

All applicants applying to JSPS Postdoctoral Fellowship for Research in Japan (Standard) should submit an ORCID (Open Researcher and Contributor ID) identifier if they have one before their application is submitted. ORCID maintains a registry of unique researcher identifiers and a transparent method of linking research funding, research publications, research data and any other research outputs to these unique identifiers. This
is a mandatory requirement at the application submission stage only. You can register for an ORCID identifier via https://orcid.org/register.

Completing the application form

The application can be completed by using the navigation tabs on the application summary page, with each page categorised as follows:

- Summary
- Eligibility Criteria
- Contact Details (UK-based applicant)
- Applicant Career Summary (UK-based applicant)
- Co-applicant Overseas Career Summary (Japan-based applicant)
- Research Proposal
- Use of Animals in Research
- Use of Human Patients or Tissue
- Applicant Declaration
- Head of Department Support (of the UK-based applicant)
- Head of Department Overseas Support (of the Japan-based applicant)
- Nominated Referees Support
- Letter of Acceptance/Invitation

A full list of question fields to be completed as part of the application can be found in the Question Guidance in Section 9.

You will only be able to submit your application for approval by the UK Institutional Approver once all sections of the application form have been marked as complete, and the co-applicant, UK Head of Department and Overseas Head of Department and Nominated Referee have marked their work as complete AND have submitted their section (the UK applicant must check the status of the co-applicant, UK Head of Department, Overseas Head of Department and Nominated Referee under the ‘Participants’ tab on the summary page of the application form). Applications submitted after the deadline will not be accepted.

8. Participants

To complete and submit the application form, the lead applicant is required to provide supporting statements from three individuals (including a letter of recommendation from a nominated Referee).

These individuals can be invited through the ‘participants’ tab displayed on the application form summary page, where you will find each of the required participants as described above.

Please select ‘invite’ and enter the e-mail address of the person you wish to invite to provide the relevant statements and send the invitation.

The recipient will need to accept your invitation before they can participate in the application.

You can monitor the progress of your participant’s activity through this section of the application form, and issue reminders as required. Once the recipient has accepted your invitation, their status will be displayed as ‘active’. Upon completion of their section of the application form, their status will be displayed as ‘complete’.
You will not be able to submit your application form until the status of all participants’ shows ‘complete’.

Once participants have completed all their sections of the application form, please remind them to select ‘Save & Submit’ on the application form page or select ‘Submit your contribution’ on the summary page.

It is recommended that Participants fulfil their requirements at least 5 working days before the submission deadline (Thursday, 12 March 2020) to ensure there is sufficient time for organisational approval. The UK Organisation approver must approve the completed application by the submission deadline.

Participant Types

Departmental Support
- The UK Organisation approver must approve the completed application by the submission deadline.
- The following individuals must be listed under the Participants tab:
  - The applicant’s Head of Department
  - The co-applicant’s Head of Department

Nominated References
- Under the participants tab displayed on the application form summary page, please enter the e-mail address of the Nominated Referee who you wish to invite to provide the relevant statement.
- The following individual must be listed under the participants tab
  - The applicant’s Nominated Reference
- The nominated referee is required to provide a letter of recommendation. This referee should be your doctoral supervisor. They will be required to upload a signed letter of recommendation on letter headed paper.

Letter of Acceptance/Invitation
- A letter of acceptance/invitation from the prospective Japanese Host researcher stating that they accept you at their institution during the period of the fellowship will also need to be uploaded.

It is the applicant’s responsibility to liaise with the UK Organisation’s Approver, the Heads of Department, and the nominated referee to ensure that the required tasks are completed by the deadline. Please contact the Royal Society before the deadline if there is any issue. Alternatively, the UK Organisation’s Approver, the Heads of Department, and the nominated referees can contact us directly. The Royal Society will not be held responsible for emails that are not received due to address errors or spam filters and no provision is made for non-receipt of emails sent by the Royal Society.

Re-opening the Application form to Participants
On the occasion that an invited participant accidentally submits their section of the application form prematurely, the Applicant has the ability to re-open the application form for the participant. To do this, the Applicant should return to the Participant tab on the application form summary page. You will find a ‘re-open’ button alongside the name of any participant who has completed their section of the form. Once you click this button, the form is reactivated and available for participants to amend.

Research Support Role
The Research Support role displayed under the participants tab is an optional role, which allows you to invite an individual from the relevant UK Organisation research support team to review and amend the application prior to submission. As this is an optional role, it will not affect your ability to submit your application for approval.

Further guidance and support can be found through the applicant and approver knowledge base.

9. Application Guidance Notes

Application Approvals

It is the Applicant’s responsibility to ensure that approval of the application by the UK Organisation is completed before the closing date.

The person responsible for approving your application will be the delegated authority at your UK Organisation. This may be someone within the research office, Faculty administration, Vice-Chancellor, or other administrative or management role.

You will only be able to submit your application for approval by the UK Institutional Approver once all sections of the application form have been marked as complete, and the co-applicant, UK Head of Department and Overseas Head of Department and Nominated Referee have marked their work as complete AND have submitted their section (the UK applicant must check the status of the co-applicant, UK Head of Department, Overseas Head of Department and Nominated Referee under the ‘Participants’ tab on the summary page of the application form). Applications submitted after the deadline will not be accepted.

Question Guidance

Please read these guidance notes carefully as you complete the form.

Note that questions with * are mandatory fields.

| Summary | The summary page of the application form provides instructions for submission of your application for approval from the UK Organisation. In addition, you are provided with an overview for each section of your application form, including the approximate length of time it will take to complete each section. The summary page also allows applicants to manage and invite participants (e.g. co-applicant, Heads of Department, nominated referee and Research Support) who are required to contribute to the application form. Instructions for inviting participants can be found under the ‘participants’ tab on the application summary page. Note: you will only be able to submit your application for approval by the Host Organisation once all sections of the form have been completed. |
## Eligibility Criteria

**Eligibility Criteria** *  
Please provide confirmation that you meet the eligibility criteria.  
Details of the eligibility criteria can be found in Section 2 of these Scheme Notes.

## Contact Details

<table>
<thead>
<tr>
<th>Title, Names, address, organisation and country *</th>
<th>Review and complete your <strong>personal details</strong> accurately. Errors in this section can cause difficulties in processing your application. Errors will not be corrected after submission. Under this section, you should edit the of <strong>contact type</strong> the participants who will partake in your application form. The system default contact type is set as ‘collaborator’. To amend the contact type of your Head of Department, click ‘edit’, and under the contact type field, select the ‘Head of Department’. <strong>Organisation</strong>: this table will automatically display details of the intended Host Organisation (marked by a tick) which you selected previously and your current organisation, if different from the organisation where the award will be held and administered.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email address *</td>
<td>This field defaults to the account in which the application has commenced and is where all correspondence pertaining to the application throughout the application process will be sent. The applicant must therefore commence the application using the login email address used to register a user account on Flexi-Grant®.</td>
</tr>
</tbody>
</table>

## Applicant [and Overseas Co-Applicant] Career Summary

<table>
<thead>
<tr>
<th>Title of Current Position *</th>
<th>Please state the title of your current position.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full name *</td>
<td>Please enter your full name, including title below. <strong>(Co-applicant only)</strong></td>
</tr>
<tr>
<td>Current Employer *</td>
<td>Please enter the official organisation name of your current employer (e.g. University of Bath).</td>
</tr>
<tr>
<td>Current Department *</td>
<td>Please enter details of your current department (e.g. Department of Astrophysics).</td>
</tr>
<tr>
<td>Country/Territory *</td>
<td>Please select the country/territory where your current employer or last employer (if currently unemployed or on leave) is based. <strong>(Co-applicant only)</strong></td>
</tr>
<tr>
<td>Current Position Start Date *</td>
<td>Please enter the date when your current position started.</td>
</tr>
<tr>
<td>Current Position End Date *</td>
<td>Please enter the date when your current position is expected to finish. If you are on a permanent contract, please enter 31 December 2050.</td>
</tr>
<tr>
<td>PhD Award Date *</td>
<td>Please enter the date that you were awarded your PhD. If you have not received your PhD, please enter your expected completion date.</td>
</tr>
<tr>
<td>PhD Institution *</td>
<td>State the name of the institution where you were awarded or are completing your PhD. <strong>(Applicant only)</strong></td>
</tr>
<tr>
<td>PhD Country/Territory *</td>
<td>State the country/territory in which you were awarded or will be awarded your PhD. <strong>(Applicant only)</strong></td>
</tr>
<tr>
<td>Field of Specialisation *</td>
<td>Enter details of your field(s) of specialisation. (20 words max.)</td>
</tr>
<tr>
<td>Summary of Your Current Research *</td>
<td>Provide an outline summary of your current research. Please also include a brief comment on the strength of your organisations. (Maximum 200 words)</td>
</tr>
<tr>
<td>Section</td>
<td>Instructions</td>
</tr>
<tr>
<td>--------------------------------------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Applicant Qualifications *</td>
<td>Please list all your qualifications in reverse chronological order. The depth of information you provide is up to you, but this will represent you under assessment and so it is worth including as much good evidence for your academic merit as possible.</td>
</tr>
<tr>
<td>Note</td>
<td>You can retrieve your qualification information from your profile to complete this section of the application form using your ORCID identifier.</td>
</tr>
<tr>
<td>Awards *</td>
<td>Please provide information on any other relevant achievements or awards. Please provide information on awards in the following format: Title, Organisation, Year. Please also provide information on research achievements and results. <em>(Applicant only)</em></td>
</tr>
<tr>
<td>List your Key and/or Relevant Publications *</td>
<td>Please provide details of authors, titles and references of your best publications in refereed journals, in reverse chronological order. You should choose not only the best but also those most relevant to the application to support your case.</td>
</tr>
<tr>
<td></td>
<td>If appropriate, give the publisher or URL, including any password, where each publication may be obtained.</td>
</tr>
<tr>
<td></td>
<td>Your list should have two sections: (i) refereed papers in primary journals, (ii) contributions to symposia and compiled volumes (refereed only).</td>
</tr>
<tr>
<td></td>
<td>For publications arising from large collaborative programmes clearly specify the exact role and contribution made towards large collaborative research programmes that have resulted in multi-authored publications.</td>
</tr>
<tr>
<td></td>
<td>If your field of research differs in any way from normal conventions, e.g. lead author, first author, and publications in journals being the main gauge of success, please provide a brief explanation at the top of your publication list.</td>
</tr>
<tr>
<td></td>
<td><strong>Most significant publications:</strong> Please also identify with asterisks (*) up to 3 publications which you consider to be most significant.</td>
</tr>
<tr>
<td></td>
<td><strong>Note:</strong> You can retrieve your full publications from your profile to complete this section of the application form using your ORCID identifier.</td>
</tr>
<tr>
<td>Applicant Research Funding *</td>
<td>Please list all your current and previous research funding in reverse chronological order.</td>
</tr>
<tr>
<td></td>
<td>If applicable please include JSPS Fellowship(s) you were granted in the past (i.e. JSPS Postdoctoral Fellowship Short-term, Strategic or Summer Program). Please include the Fiscal Year and the ID number.</td>
</tr>
<tr>
<td></td>
<td>Please also include the names of other Fellowship(s) for which you are applying to.</td>
</tr>
<tr>
<td></td>
<td>The depth of information you provide is up to you, but this will represent you under assessment and so it is worth including as much good evidence for your academic merit as possible.</td>
</tr>
</tbody>
</table>
Note: You can retrieve your information from your profile to complete this section of the application form using your ORCID identifier.

<table>
<thead>
<tr>
<th>Field of Specialisation *</th>
<th>Please enter details of your field(s) of specialisation.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summary of Your Current Research *</td>
<td>Please provide an outline summary of your present research. Please also include a brief comment on the strength of your organisations. (200 words max.)</td>
</tr>
<tr>
<td>Please specify your language proficiency (to include reading, writing and speaking). *</td>
<td>Please include your language proficiency for reading, writing, <strong>understanding</strong>, speaking for the following languages on a scale of 5 (native/bilingual proficiency) to 1 (no proficiency): English; Japanese (Applicant only)</td>
</tr>
<tr>
<td>Please provide details of previous international visits, including the purpose of the visit *</td>
<td>Please only include details of visits to Japan. Please provide the details of the city, dates (month, year to month, year) and purpose of the stay. <strong>(Applicant only)</strong></td>
</tr>
</tbody>
</table>

### Research Proposal

<table>
<thead>
<tr>
<th>Project Title *</th>
<th>Please give the full title of your proposed project.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Start Date *</td>
<td>Please enter the proposed start date of the project. The fellowship must start between of 1 September 2020 – 30 November 2020.</td>
</tr>
<tr>
<td>End Date *</td>
<td>Please enter the proposed end date of the project. This must be 12 - 24 full months from the start date.</td>
</tr>
<tr>
<td>Subject Group/Area *</td>
<td>Select the subject group/area(s) that most closely defines the research area of the research proposal from the drop-down menu and tick box options. This will enable us to allocate the application to the most appropriate assessment panel.</td>
</tr>
<tr>
<td>Research Aims *</td>
<td>Please state your scientific aims. <strong>(250 words max.)</strong></td>
</tr>
<tr>
<td>Lay Summary *</td>
<td>Please provide a lay summary of your proposed project. This should be understandable by a layperson. Explain why you have chosen to work in this subject area and what it is about your proposed research that you find particularly exciting, interesting or important. Please also explain the potential impact or wider benefits to society of your research. <strong>(250 words max.)</strong></td>
</tr>
</tbody>
</table>
| Research Proposal * | Please provide details of your research proposal. Your proposal should include:  
  (a) Background of proposed research plan  
  (b) Purpose of proposed research  
  (c) Proposed plan  
  (d) Expected results and impacts. **(500 words max.)** |
Benefits to individuals/institution
*  
Please describe clearly the planned outcomes and any potential benefits that will result from the proposed collaboration for you, the co-applicant and the respective organisations.

Please comment on the added value of the collaboration, and the intentions for sustaining the partnership in the longer term. (200 words max.)

Benefits to UK *
Describe any potential benefits to the UK, and UK research that will result from the proposed project. (200 words max.)

Benefits to Overseas Country*
Describe any potential benefits to the overseas country and/or country of origin that will result from the proposed project. (200 words max.)

Data Management and Data Sharing
The Royal Society support science as an open enterprise and is committed to ensuring that data outputs from research supported by the Society are made publicly available in a managed and responsible manner, with as few restrictions as possible. Data outputs should be deposited in an appropriate, recognised, publicly available repository, so that others can verify and build upon the data, which is of public interest. To fully realise the benefits of publicly available data they should be made intelligently open by fulfilling the requirements of being discoverable, accessible, intelligible, assessable and reusable.

The Royal Society does not dictate a set format for data management and sharing plans. Where they are required, applicants should structure their plan in a manner most appropriate to the proposed research. The information submitted in plans should focus specifically on how the data outputs will be managed and shared, detailing the repositories where data will be deposited. In considering your approach for data management and sharing, applicants should consider the following:

- What data outputs will be generated by the research that are of value to the public?
- Where and when will you make the data available?
- How will others be able to access the data?
- If the data is of high public interest, how will it be made accessible not only for those in the same or linked field, but also to a wider public audience?
- Specify whether any limits will be placed on the data to be shared, for example, for the purposes of safeguarding commercial interests, personal information, safety or security of the data.
- How will datasets be preserved to ensure they are of long-term benefit?

Outline of data management and data sharing plan*
If the proposed research will generate data that is of significant value to the research community, then please provide details of your data management and sharing plan. (maximum 200 words)

Overseas Field Research *
Please provide all details of any proposed fieldwork to be carried out outside the UK. Please ensure you provide details of location, duration and justification for the fieldwork.

Overseas Field Research (Upload only)
Please upload documents related to the following (if applicable):
1. Permission
   Any mandatory documents that show local support has been assured by way of permission from the government concerned to travel to and work in the country.
2. Collection of specimens
Any mandatory documents that show:

- Specific permission has been obtained from the host country to collect and to export specimens and material
- The director of the museum or other decision makers where these specimens will be deposited has indicated his/her desire or willingness to have such specimens and material.

### Use of Animals in Research*

The Royal Society is committed to supporting the development of alternative methods to reduce and/or replace the use of animals in research. Applicants proposing to use animals in their research must ensure that the use of animals falls within the regulations stipulated in the Animals (Scientific Procedures Act) 1986 and subsequent amendments. Additionally, applicants should continually be aware of developments in best practice, and adopt the principles of the **3Rs** when designing and conducting experiments on animals.

As a funder of research, the Society takes its responsibilities towards the UK Animals (Scientific Procedures Act) 1986 seriously and requires applicants to consider the questions below when preparing grant applications that include the use of animals.

<table>
<thead>
<tr>
<th>Does your proposal involve the use of animals or animal tissue?</th>
<th>Select ‘Yes’ or ‘No’. If you have selected ‘Yes’ it is mandatory to complete all of the relevant questions on the Use of Animals in Research page.</th>
</tr>
</thead>
</table>

### Experimental Design Assistant

The Royal Society recommends that applicants use the **Experimental Design Assistant** (EDA), which is a free resource from the NC3Rs to support researchers in the planning of animal experiments. This will help to facilitate robust study design and reliable and reproducible findings.

The EDA helps applicants build a machine-readable diagram representing their experimental plan, following capture of their methodology, and allows the applicant to then generate a PDF report which provides a transparent description of the experimental design in a standardised format, which can be uploaded to the application form.

**Please note:** Applicants who choose to use the EDA, and subsequently uploads the EDA report to the application form, are advised to enter **see report** or **n/a** into any question fields within this section of the application form that have already been captured in the EDA report, to avoid any duplication.

### Use of Human Participants and Tissue

Any application for a research proposal involving human participants, patients or tissue and therefore requiring local ethical committee approval will be considered only when accompanied by the necessary permission certificate or proof that ethical permission will be sought, which must be provided in English.

<table>
<thead>
<tr>
<th>Does your application involve the use of human participants, patients or tissue?</th>
<th>Select ‘Yes’ or ‘No’. If you have selected ‘Yes’ it is mandatory to provide either a certificate or letter, as proof that ethical permission has been, or will be, obtained. Please upload the file as a PDF in portrait orientation.</th>
</tr>
</thead>
</table>
Applicant Declaration

Please declare that:

- You do not have Japanese nationality/permanent residency. (If you are applying for or planning to obtain Japanese nationality/permanent residency, please note that the Fellowship will terminate on the day you acquire either of them.)
- You have not been received the Fellowship(s) of the following program(s) in the past. If you were awarded one or more of the following Fellowship(s) but did not accept it/them, you are eligible to apply.
  a) JSPS Postdoctoral Fellowship for Research in Japan (Standard)
  b) JSPS Postdoctoral Fellowship for Research in Japan (Pathway)
- Your research is not related to military affairs.

UK Applicant and Overseas Co-applicant Head of Departmental Support

You should invite both Heads of Department from the overseas and UK organisation to provide a statement of support by following the instructions under the Participants tab on the application form summary page. Please check that they are able to supply their statement by Thursday, 12 March 2020.

Please check which email address your Head of Department would like to use, as they may already be registered on Flexi-Grant® and mistakes may lead to a delay in processing your application.

The head of department is expected to detail your suitability for the department and the intentions for your career development, as well as confirmation that you will be provided with adequate space and access to resources at the Host organisation.

If the Overseas Co-applicant is also the Head of Department at the overseas organisation, an alternative referee is required to supply the reference, e.g. Deputy Head or Head of School.

Nominated Referee Support

You should invite one referee who can provide a letter of recommendation for your application, by following the instructions under the ‘Participants’ tab on the application form summary page. Please check with them that they are happy to provide the recommendation, and inform them that they will be contacted by email and asked to provide references via the Flexi-Grant® system by Thursday, 12 March 2020.

Letter of Acceptance/Invitation

You should upload Letter of acceptance/invitation from the prospective host researcher in Japan, stating that s/he accepts the candidate at his/her institution during the period of the fellowship tenure.

The letter should be signed by the host himself/herself. It is preferable that the letter be written on letterhead paper.