**Royal Society Summer Science Exhibition: Exhibitor Form C**

Please fill out the below questions in as much detail as possible. The deadline for submitting your completed form via SmartSurvey is **Friday 5 June 2020**.

1. **Title of your exhibit**
2. **Nominate two emergency contacts**

This is in case we need to contact someone outside of exhibition opening hours. One of these can be yourself.

**Deliveries**

1. **Tick all approximate dates and times that you plan to make deliveries to the Royal Society**

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| Friday 3 July: 2pm - 4pm (deliveries only). No set up will be permitted on this day. |
| Saturday 4 July: 10am - 12pm |
| Saturday 4 July: 12pm - 2pm |
| Saturday 4 July: 2pm - 4pm |
| Saturday 4 July: 4pm - 6pm |
| Sunday 5 July: 10am - 12pm |
| Sunday 5 July: 12pm - 2pm |
| Sunday 5 July: 2pm - 4pm |

We would strongly advise groups to start set-up on the Saturday.

1. **List any delivery companies who will need access to the building during delivery, set up and breakdown of your exhibit.**

**Promotion to schools**

1. **Do you have any resources that we can share with booked school groups?**

These should be in electronic format, and can include any public facing factsheets, activity sheets, guides or material specially developed for schools.

Resource name:

Age range aimed at:

Type (i.e document, video, other):

Web link:

**Staffing**

1. **List the names of all your volunteers who will be staffing your exhibit during the week. (Title, First Name, Last Name, Organisation)**
2. **Please provide the details of your team members (6 maximum) who will work each of the Soiree evenings**

The Soirees are exclusive evening openings of the Exhibition for invited guests which will take place on the Wednesday 3 July and Thursday 4 July 2019. There is a strict limit of 6 exhibit volunteers each evening due to event capacity, and additional names will not be allowed.

List the details in the following format: Title, First name, Last name, Honours.

1. As part of the sixth form only days on Wednesday and Thursday, we will run two short networking sessions each morning for visiting students to meet researchers in a quieter setting and find out about their careers.

The networking sessions will take place for 30 minutes, between 10.30am and 12pm, and you will receive further information about the format in advance of the event.

**Which researchers from your team will be available to attend the networking sessions on Wednesday 8 July?**

First exhibitor:

Second exhibitor *(optional)*:

**Which researchers from your team will be available to attend the networking sessions on Thursday 9 July?**

First exhibitor:

Second exhibitor *(optional)*: