

# Royal Society Research Grants Scheme 2022

The following scheme notes set out the eligibility and application process of the Research Grants Scheme. Please read through the entire document before proceeding with an application.

<b>Contents</b> .....	<b>1</b>
<b>Overview</b> .....	<b>2</b>
Background .....	2
Aims of the Scheme .....	2
Subjects Covered .....	2
Value of Funding and Support Provided .....	2
Duration and Start of Choose an item .....	2
<b>Eligibility</b> .....	<b>3</b>
Applicant Eligibility .....	3
Eligible Costs .....	4
<b>Assessment Criteria and Review Process</b> .....	<b>5</b>
Assessment Criteria .....	5
Review Process .....	6
<b>Timetable</b> .....	<b>6</b>
<b>References and Participants</b> .....	<b>6</b>
<b>Contact information</b> .....	<b>7</b>
<b>Use of Data</b> .....	<b>7</b>
<b>System Guidance Notes</b> .....	<b>7</b>
Using Flexi-Grant ® .....	7
ORCID Identifier .....	7
Completing the application form .....	8
<b>Application Guidance Notes</b> .....	<b>8</b>
Application Approvals .....	8
Question Guidance .....	8
<b>Appendix 1: Application and Review Process</b> .....	<b>16</b>

# Overview

## **Background**

The Research Grants scheme is for scientists in the UK who are at an early stage in their career or returning from a career break and want to purchase specialised equipment and consumables.

## **Aims of the Scheme**

This scheme provides up to £20,000 'seed corn' funding for 12 months to newly independent researchers or principal investigators, and independent researchers or principal investigators returning from a career break, to enable them to develop new ideas and projects of 'timeliness and promise' and position them for competitive larger awards from other funders.

## **Subjects Covered**

Research must be within the Royal Society's remit of natural sciences, which includes but is not limited to biological research, chemistry, engineering, mathematics and physics. For a full list, please see [our guidance page](#).

Submissions from clinically qualified scientists may be considered. The Society does not support clinical or interventional research on humans at the individual or group level, social sciences or humanities, unless otherwise stated.

If there is any doubt about the eligibility of a project, contact the [Grants team](#).

## **Value of Funding and Support Provided**

Up to **£20,000 (including VAT)** is available for the purchase of specialised equipment directly related to the proposal, essential consumable materials, and travel and subsistence for essential field research.

## **Duration and Start of Choose an item**

Awards are expected to commence by October 2022.

Awards are for a period of 12 months.

# Eligibility

## Applicant Eligibility

Applicants must:

- Hold a PhD or equivalent qualification.
- Be based at an eligible UK organisation and a UK resident at the time of application.
- Be within the **first five consecutive years**, at the time of application, of their first independent academic research post. This could be either (whichever is the earliest):
  - a permanent or fixed-term independent academic research post
  - a named limited tenure independent research fellowship obtained in open competition

(Note that tenure must cover the duration of the award).

- Or an independent researcher (i.e., principal investigator), recently returned to academia (within the last 6 months at time of application), following an interruption of their academic research.
- Be fully independent researchers with access to their own lab space and with the ability to recruit and to be registered as the primary supervisor of PhD students and research assistants (Career Development or Tenure Track Fellowship holders will be considered only if these requirements are met).

The Society recognises there are diverse research career paths, as well as the challenges of managing a research career alongside other personal commitments. When reviewing applicants' eligibility and research experience, the Society will consider time spent outside the research environment (e.g. time away due to personal reasons such as maternity, paternity, shared parental and adoptive leave or other caring responsibilities; ill-health or working in a non-research environment/role such as industry). Furthermore, where applicants have taken formal periods of maternity, paternity shared parental and adoptive leave as the primary carer (either the mother, father, partner or adopter), or extended sick leave, the Society will allow on top of each period of leave an additional amount of time when assessing eligibility. Each case will be considered individually as per guidelines below:

• Maternity, paternity, shared parental leave and adoptive leave: On top of the actual time taken off work, an additional amount of time equivalent to the 100% taken will be added on top, up to a maximum of 6 months. Example 1: If an applicant took 4 months leave, additional 4 months would be added and a total of 8 months would be deducted.

Example 2: If an applicant took 18 months leave, additional 6 months would be added (maximum additional time allowed) and a total of 24 months would be deducted.

• Extended sick leave (defined as more than four weeks off work, as per UK Government's definition): On top of the actual time taken off work, an additional amount of time equivalent to the 100% taken will be added on top, up to a maximum of 6 months.

Each case will be considered individually, and the employing institution may need to confirm that the applicant qualifies for this provision. Supporting documents may be requested for individual cases at the Society's discretion. The Society reserves the right to consider individual requests outside of the outlined policy in exceptional circumstances.

The scheme is **not for**

- (a) post-doctoral researchers or researchers whose salaries are paid by a grant for which someone else is the principal investigator. These individuals are NOT eligible to apply.**
- (b) supplementing ongoing research covered by a Research Council grant or other large awards,
- (c) well-established scientists moving into a new field of research or continuing an existing line of research.

- (d) meeting a perceived shortfall in funding where another body has defined the cost of a project as being, for example, 90% of that requested by the applicant.
- (e) making up perceived shortfalls in support for postgraduate students, research assistants or others working with/for the applicant.
- (f) projects within humanities, social sciences or clinical medical research.

### **Additional Guidance**

- Applicants must take a leading role in the project.
- Applications can be considered from scientists on sabbatical leave if they remain in a UK university or other research institute in the UK. This would not have to be the applicant's own university/institute. Applications cannot be considered from scientists on sabbatical leave working in industry or overseas.
- All applicants who have previously held a Royal Society Research Grant award are eligible to apply again **24 months** after the submission of the **final scientific report and final financial statement**. Applicants must also meet the eligibility criteria of the current round.
- All applicants are only permitted to submit one application for each round.

The Royal Society recognises that diversity is essential for delivering excellence in science, technology, engineering and mathematics (STEM). The Society wants to encourage applications from the widest range of backgrounds, perspectives and experiences to maximise innovation and creativity in science for the benefit of humanity. We regularly review and revise processes to help ensure that all talented applicants have an equitable chance to succeed as per the assessment criteria. This includes ensuring all panel members are briefed on unconscious bias in decision making as part of our assessment process.

**Support to applicants with disabilities:** The Royal Society welcomes applications from scientists with disabilities and provides adjustments to ensure that they can participate fully in the selection process. If you need an adjustment when accessing the application form or for any other part of the application process, please contact the Grants team on [researchgrants@royalsociety.org](mailto:researchgrants@royalsociety.org) or call +44 20 7451 2666. Adjustments can include but not limited to:

- Extension of the deadline;
- Additional support to complete the application form

The Grants team will be pleased to answer questions about eligibility and/or points covered in this section.

### **Host Organisation Eligibility**

Awards must be held in a UK University or not-for-profit research organisation (including Research Council Institutes).

### **Eligible Costs**

#### **Justification must be provided**

- **Specialised equipment**, which is not available to the applicant from their host institution, or other sources. This can include cost of delivery, installation, spares and software procurement and the cost of maintenance and relocation charges where specific to the equipment (within the duration of the award period), the equipment must be used primarily by the named award holder.
  - In cases where equipment is expected to be used more widely in the institution, the application should be requesting for only part of the total cost. Even if the overall cost is covered partially by the award, the grant holder should have first priority to use the equipment during the award period for the discrete project. If this is the case, then the applicant must provide a reassurance letter confirming priority usage from his/her Head of Department and attach it as a PDF in the 'supporting documents' under the 'Financial Details' tab. Applicants should clarify the position on VAT on purchases before seeking a grant.
  - Equipment bought with the research grant funds belongs to the Royal Society until such time as the project is complete and a report has been made; ownership then passes to the

university/institution (please note that in the case of Research Grants this condition is contrary to the Royal Society Conditions of Award notes).

- **Consumables:** Essential consumable materials, purchase cost of specialist publications not otherwise available (these must be named), fieldwork fees/subjects/informants, animal and plant licence fees, software licences and dedicated computing recurrent cost, and the purchase cost of animals (although not housing and maintenance). Please note all applications involving the use of primates, cats, dogs and Equidae animals will be sent to the NC3Rs for further review. By submitting an application to the Society, an applicant accepts that the Society has the right to share your application with the NC3RS, without the need to obtain any further consent.
- **Travel and subsistence costs** for visits that are essential for field research, (including at sea, at a marine biological laboratory). Essential field work costs for other individuals are limited to one individual, besides the applicant.
- **Summer students:** Up to £500 may be requested to support summer students.

#### **Costs NOT allowed:**

- Grant holders are not permitted to charge access costs for equipment purchased under this scheme.
- Animal husbandry costs including maintenance and breeding costs.
- Travel or registration costs for conference/meeting/workshop/training attendance, collaborative visits, site visits for equipment usage or any training sessions.
- Facility access charges to use equipment or instruments both within and outside the applicant's institution.
- Both internal and external service costs and fees; for example, gene sequencing, carbon dating, MRI scanning, mass spectrometry analysis.
- Any staff costs, whether personal payments (including salary or subsistence allowance [except for essential field work]) to the applicant or to other individuals including overseas collaborators, postgraduate, doctoral students and for other members of staff.
- Sample transport costs.
- Computer costs, unless it is a dedicated cost that is essential to the proposal and the importance has been clearly justified within the application.
- Renovation and refurbishment costs.
- Membership costs to any association(s)/organisation(s).
- General journal subscription costs.
- The use of financial, personnel and other central or departmental services, library services, administrative, general running or overhead and other unspecified costs, including, office expenses, photocopying, publishing costs, stationery, postage & courier services, telephone, faxes, recruitment, legal, communication etc.
- General premises costs, access costs or accommodation costs (except for necessary field work).
- Patents or other related costs.

Any item(s) of expenditure without a description and full justification would be considered inadmissible and would be automatically deducted from the final award amount, if your application is successful.

## Assessment Criteria and Review Process

### **Assessment Criteria**

The assessment criteria are:

- the quality/capability of the applicant
- the degree of independence and involvement of the applicant in the pursuit of the new research
- the quality and novelty of the new research (e.g. initiating or developing specific investigations, entering a promising new or modified field of research, or taking advantage of developments in apparatus offering improved techniques in a new line of research)
- the feasibility of the proposed research plan
- the potential application(s) of the proposed research work
- the possibility of obtaining further funding resulting from the proposed research

- the potential benefits to the applicant(s) and to UK science in general

## **Review Process**

Applications are assessed by the Research Grants Committees. The Panel Chairs agree on a list of applications that should be funded and also a reserve list.

The subject tags you select on your application play a vital role in matching your application with appropriate reviewers, so it is extremely important to select only the most relevant subject tags on your application.

Please be assured that the Royal Society specifically requests anyone involved in reviewing applications to consider them in confidence. More information on the Review Process can be found in Appendix 1.

All applicants will be notified of outcomes via email.

## **1. Timetable**

Round	Opening Dates	Closing Dates (15:00 UK time)	Expected result	Latest Project Start Dates
2022 Round 2	Tuesday, 22 March 2022	Thursday, 19 May 2022	August 2022	Saturday, 01 October 2022
2023 Round 1	Tuesday 13 September 2022	Thursday 10 November 2022	February 2023	Wednesday, 01 March 2023

## **References and Participants**

Please note that a Head of Department statement is not required for an application to this scheme.

**It is the applicant's responsibility to liaise with the UK Host Organisation's Approver, to ensure that the required tasks are completed by the deadline. Please contact the Royal Society before the deadline if there is any issue. Alternatively, the UK Host Organisation's Approver can contact us directly. The Royal Society will not be held responsible for emails that are not received due to address errors or spam filters and no provision is made for non-receipt of emails sent by the Royal Society.**

It is recommended that applicants fulfil their requirements **at least 5 working days** before the submission deadline (Thursday, 12 May 2022) to ensure there is sufficient time for organisational approval. The UK Host Organisation approver must approve the completed application by the submission deadline.

### **Research Support Role**

The Research Support role displayed under the participants tab is an optional role, which allows you to invite an individual from the relevant UK Host Organisation research support team to review and amend the application prior to submission. The primary purpose is to ensure that the requested finances have been recorded correctly for this specific grant programme. As this is an optional role, it will not affect your ability to submit your application for approval.

Additional system guidance can be found in the 'Systems Guidance Notes' Section.

## Contact information

Enquires about this scheme can be made using the contact details below. Before contacting us, please check whether your question is answered by these scheme notes. If not, please email [researchgrants@royalsociety.org](mailto:researchgrants@royalsociety.org).

***Please quote your application reference number in all correspondence to the Royal Society.***

## Use of Data

Please note that information regarding your application for Royal Society Research Grant may be shared with the Department of Business, Energy and Industrial Strategy (BEIS) for data monitoring and scheme evaluation purposes. You may also be contacted by selected third parties such as independent evaluators, consultancy groups, and career development organisations. If successful, the Royal Society will contact you regarding the administration of your award throughout the course of your funding and after its completion. You may also be contacted by the Royal Society, BEIS or an agent acting on their behalf, for reporting and evaluation purposes throughout the course of your funding and after its completion.

## System Guidance Notes

Please read these guidance notes carefully as you complete the application form.

### **Using Flexi-Grant®**

Applications can only be submitted online using the Royal Society's Grants management system (Flexi-Grant®) via <https://grants.royalsociety.org>. Further information about the Grants management system can be found via <https://royalsociety.org/grants-schemes-awards/grants/flexi-grant/>. If you have not previously used Flexi-Grant®, please follow the registration process from the Flexi-Grant®, homepage. ***Paper-based applications will not be accepted.***

Before completing the online form, all applicants should check that they comply with the eligibility requirements and ensure all necessary information is presented in the application. These requirements are strictly adhered to and applications without all the necessary information, or evidence to show the assessment criteria are met, will be rejected.

**All applications must be approved by the UK Host Organisation before you can submit via Flexi-Grant®. Late applications will not be accepted.**

Further guidance and support can be found through the [applicant and approver knowledge base](#).

### **ORCID Identifier**

All applicants should submit an ORCID (Open Researcher and Contributor ID) identifier if they have one before their application is submitted. ORCID maintains a registry of unique researcher identifiers and a

transparent method of linking research funding, research publications, research data and any other research outputs to these unique identifiers. This is a mandatory requirement at the application submission stage only. You can register for an ORCID identifier via <https://orcid.org/register>.

### **Completing the application form**

The application can be completed by using the navigation tabs on the application summary page, with each page categorised as follows:

**Summary**

**Eligibility Criteria**

**Applicant Personal Details**

**Applicant Career Summary**

**Research Proposal**

**Data Management and Data Sharing**

**Use of Animal in Research**

**Use of Human Patients or Tissue**

**Financial Details**

**Applicant Declaration**

A full list of question fields to be completed as part of the application can be found in the Question Guidance in the 'Application Guidance Notes' Section.

## Application Guidance Notes

### **Application Approvals**

**It is the Applicant's responsibility to ensure that approval of the application by the Host Organisation is completed before the closing date.**

The person responsible for approving your application will be the delegated authority at the Host Organisation where you are applying to hold your award. This may be someone within the research office, Faculty administration, Vice-Chancellor, or other administrative or management role.

The approver must be someone with the authority to confirm that the potential award can be hosted within their organisation, confirm that there is the capacity to deliver the proposed research and assure the proposed budget is appropriate and eligible for the scheme.

**You will only be able to submit your application for approval by the UK Host Organisation's Approver once all sections of the application form have been marked as complete and all participants have marked their work as complete AND have submitted their section. Applications submitted after the deadline will not be accepted**

### **Question Guidance**

**Please read the following guidance notes carefully as you complete the form. In the table below, each box represents a page of the application form; the left-hand column contains the questions within**



each of these pages as set out in the form; the right-hand column contains useful guidance on its completion.

Note that questions with \* are mandatory fields.

Summary	
Summary page	<p>The summary page of the application form provides instructions for submission of your application for approval from the UK Host Organisation. In addition, you are provided with an overview for each section of your application form, including the approximate length of time it will take to complete each section.</p> <p>The summary page also allows applicants to manage and invite participants (e.g. Research Support) who are required to contribute to the application form. Instructions for inviting participants can be found under the 'participants' tab on the application summary page.</p> <p><b>Note:</b> you will only be able to submit your application for approval by the Host Organisation once all sections of the form have been completed.</p>

Eligibility Criteria	
Eligibility Criteria *	<p>Please provide confirmation that you meet the eligibility criteria.</p> <p>Details of the eligibility criteria can be found in the 'Eligibility' Section of these Scheme Notes.</p> <p>Note, if you believe you are eligible due to periods of leave, please answer 'Yes' to this question and provide details in the 'Applicant Career History' section.</p>

Contact Details	
Title, Names, address, organisation and country *	<p>Review and complete your <b>personal details</b> accurately. Errors in this section can cause difficulties in processing your application. Errors will not be corrected after submission.</p> <p>Under this section, you should edit the of <b>contact type</b> the participants who will partake in your application form. The system default contact type is set as 'collaborator'. To amend the contact type of your Head of Department, click 'edit', and under the contact type field, select the 'Head of Department'.</p> <p><b>Organisation:</b> this table will automatically display details of the intended Host Organisation (marked by a tick) which you selected previously and your current organisation, if different from the organisation where the award will be held and administered.</p>
Email address *	<p>This field defaults to the account in which the application has commenced and is where all correspondence pertaining to the application throughout the application process will be sent. The applicant must therefore commence the application using the login email address used to register a user account on Flexi-Grant®.</p>

<b>Applicant Career Summary</b>	
Title of Current Position *	Please state the title of your current position.
Current Employer *	Please enter the official organisation name of your current employer (e.g. University of Bath).
Current Department *	Please enter details of your current department (e.g. Department of Astrophysics).
Contract Type *	Please select your current contract type from the list provided.
Current Position Start Date *	Please enter the date when your current position started.
Current Position End Date *	Please enter the date when your current position is expected to finish. If you are on a permanent contract, please enter 31 December 2050.
Field of Specialisation *	Enter details of your field(s) of specialisation. (Maximum 20 words)
Summary of Your Current Research *	Provide an outline summary of your current research. Please also include a brief comment on the strength of your organisation. (Maximum 200 words)
PhD Award Date *	Please enter the date that you were awarded your PhD. If you have not received your PhD, please enter your expected completion date.
PhD Institution *	State the name of the institution where you were awarded or are completing your PhD.
PhD Country/Territory *	State the country/territory in which you were awarded or will be awarded your PhD. (Lead applicant only)
Applicant Career History *	<p>Please provide a full list of your appointments since your PhD in reverse chronological order stating if part-time (and percentage part-time) when necessary.</p> <p>Please include in parentheses the nature of each position e.g., post-doctoral researcher/independent research position etc.</p> <p>The depth of information you provide is up to you, but this will represent you under assessment and so it is worth including as much good evidence for your academic merit as possible.</p> <p>Please provide full details of any periods of part-time working, career breaks, extended sick leave or maternity/paternity/adoptive leave as your eligibility may depend on the accuracy of this information.</p> <p><b>Note:</b> You can retrieve your career history information from your profile to complete this section of the application form using your ORCID identifier.</p>
Impact of Covid -19	<p>The Society appreciates that the impact of the coronavirus pandemic on researchers and their work will be varied. Please provide a summary of how the pandemic has affected your research activities. (Maximum 500 words)</p> <p>This can include but is not limited to: delays in publishing/submitting a key paper(s) (please note preprints can be included in your publications list), pause on experiments/research plans, reduced ability to work due to additional caring responsibilities.</p>

Applicant Qualifications *	<p>Please list all your qualifications in reverse chronological order.</p> <p>The depth of information you provide is up to you, but this will represent you under assessment and so it is worth including as much good evidence of your academic merit as possible and as appropriate for the funding for which you are applying.</p> <p><b>Note:</b> You can retrieve your qualification information from your profile to complete this section of the application form using your ORCID identifier.</p>
List your Key and/or Relevant Publications *	<p>Please provide details of authors, titles and references of your key publications in refereed journals, in reverse chronological order. You should choose not only the best but also those most relevant to the application to support your case. Please note that publications will be reviewed on the basis of scientific content, rather than publication metrics or the identity of the journal.</p> <p>Most significant publications - Please identify with asterisks (*) up to <b>five</b> publications which you consider to be most significant.</p> <p>If appropriate, give the publisher or URL, including any password, where each publication may be obtained.</p> <p>Your list should have two sections: (i) refereed papers in primary journals, (ii) contributions to symposia and compiled volumes (refereed only).</p> <p>For publications arising from large collaborative programmes clearly specify the exact role and contribution made towards large collaborative research programmes that have resulted in multi-authored publications.</p> <p>If your field of research differs in any way from normal conventions, e.g. lead author, first author, and publications in journals being the main gauge of success, please provide a brief explanation at the top of your publication list.</p> <p><b>Note:</b> You can retrieve your full publications from your profile to complete this section of the application form using your ORCID identifier.</p>
Applicant Research Funding *	<p>Please list all your current and previous research funding in reverse chronological order.</p> <p>The depth of information you provide is up to you, but this will represent you under assessment and so it is worth including as much good evidence for your academic merit as possible.</p> <p><b>Note:</b> You can retrieve your information from your profile to complete this section of the application form using your ORCID identifier.</p>

<b>Research Proposal</b>	
Project Title*	Give the full title of your proposed project (20 words max.)
Start / End Date*	Please complete the date in dd/mm/yyyy format. These are the dates you intend to start and finish the proposed project. <b>Awards can be held for 12 months.</b> In this round, projects have to start on <b>1 October 2022.</b>

Subject group and Subject Area*	Select the subject group/area(s) that most closely defines the research area of the research proposal from the drop-down menu and tick box options. This will enable us to allocate the application to the most appropriate assessment panel.
Lay Summary*	Please provide a lay summary of the proposed research. This should be understandable by a layperson. Explain why you have chosen to work in this subject area and what it is about your proposed research that you find particularly exciting, interesting or important. Please also explain the potential impact or wider benefits to society of your research. (250 words max.)
Research Proposal*	Please provide the details of the proposed programme of work, commenting specifically on what your scientific question is, why it is important and what your experimental approach will be during the duration of the award.  <b>Text box (500 words) or PDF Upload (Do not exceed 1 page of A4, portrait orientation.</b> Please do not use a text size smaller than Arial 10 and please also ensure that the PDF document is not more than 3MB. Applicants are requested to make sure uploaded PDF documents are unlocked. Please enter “See attachment” in the field. For further information please refer to the <b>Uploading PDF documents</b> section.)
Relevance to Earlier Work*	Please state the relevance of the proposal to earlier work (200 words max.). Please provide information how the proposal relates to your own earlier work.
How does this proposal differ from your current research?*	Please confirm that this is a new project and that you will be taking a lead role in the project. Please also provide confirmation that this grant will not supplement ongoing research, existing grants or continuing an existing line of research. (500 words max.)
Rationale and Motivation*	Please provide a brief statement explaining the impact this proposal may have on your research, the potential applications of the research, and clearly state how this award will help secure the applicant future funding. It is important to also address how the proposed work will benefit the research and development of the applicant and UK science (250 words max.).
Collaborations*	Please provide details of any collaborative arrangements that support the proposed research, including the names of your collaborators (500 words max).

### Data Management and Data Sharing

The Royal Society supports science as an open enterprise and is committed to ensuring that data outputs from research supported by the Society are made publicly available in a managed and responsible manner, with as few restrictions as possible. Data outputs should be deposited in an appropriate, recognised, publicly available repository, so that others can verify and build upon the data, which is of public interest. To fully realise the benefits of publicly available data they should be made intelligently open by fulfilling the requirements of being discoverable, accessible, intelligible, assessable and reusable.

The Royal Society does not dictate a set format for data management and sharing plans. Where they are required, applicants should structure their plan in a manner most appropriate to the proposed research. The information submitted in plans should focus specifically on how the data outputs will be managed and shared, detailing the repositories where data will be deposited. In considering your approach for data management and sharing, applicants should consider the following:

- What data outputs will be generated by the research that are of value to the public?
- Where and when will you make the data available?
- How will others be able to access the data?

<ul style="list-style-type: none"> <li>• If the data is of high public interest, how will it be made accessible not only for those in the same or linked field, but also to a wider public audience?</li> <li>• Specify whether any limits will be placed on the data to be shared, for example, for the purposes of safeguarding commercial interests, personal information, safety or security of the data.</li> <li>• How will datasets be preserved to ensure they are of long-term benefit?</li> </ul>	
Outline of data management and data sharing plan *	If the proposed research will generate data that is of significant value to the research community, then please provide details of your data management and sharing plan. (Maximum 200 words)
Fieldwork *	Will you be conducting fieldwork as part of your research? Yes/No *
Fieldwork	Please provide all details of any proposed fieldwork to be carried out. Please ensure you provide details of location, duration and justification for the fieldwork.
Fieldwork (Upload only)	<p>Please upload documents related to the following (if applicable):</p> <ol style="list-style-type: none"> <li>1. Permission Any mandatory documents that show local support has been assured by way of permission from the government concerned to travel to and work in the country.</li> <li>2. Collection of specimens Any mandatory documents that show: <ul style="list-style-type: none"> <li>• Specific permission has been obtained from the host country to collect and to export specimens and material</li> <li>• The director of the museum or other decision makers where these specimens will be deposited has indicated his/her desire or willingness to have such specimens and material.</li> </ul> </li> </ol>

<b>Use of Animals in Research *</b>	
<p>The Royal Society is committed to supporting the development of alternative methods to reduce and/or replace the use of animals in research. Applicants proposing to use animals in their research must ensure that the use of animals falls within the regulations stipulated in the Animals (Scientific Procedures Act) 1986 and subsequent amendments. Additionally, applicants should continually be aware of developments in best practice, and adopt the principles of the <a href="#">3Rs</a> when designing and conducting experiments on animals.</p> <p>As a funder of research, the Society takes its responsibilities towards the UK Animals (Scientific Procedures Act) 1986 seriously and requires applicants to consider the questions below when preparing grant applications that include the use of animals.</p>	
Does your proposal involve the use of animals or animal tissue? *	Select 'Yes' or 'No'. If you have selected 'Yes' it is mandatory to complete all of the relevant questions on the Use of Animals in Research page.
<b>Experimental Design Assistant</b>	
<p>The Royal Society recommends that applicants use the <a href="#">Experimental Design Assistant</a> (EDA), which is a free resource from the NC3Rs to support researchers in the planning of animal experiments. This will help to facilitate robust study design and reliable and reproducible findings.</p>	

The EDA helps applicants build a machine-readable diagram representing their experimental plan, following capture of their methodology, and allows the applicant to then generate a PDF report which provides a transparent description of the experimental design in a standardised format, which can be uploaded to the application form.

**Please note:** Applicants who choose to use the EDA, and subsequently uploads the EDA report to the application form, are advised to enter **see report** or **n/a** into any question fields within this section of the application form that have already been captured in the EDA report, to avoid any duplication.

### Use of Human Participants and Tissue

Any application for a research proposal involving human participants, patients or tissue and therefore requiring local ethical committee approval will be considered only when accompanied by the necessary permission certificate or proof that ethical permission will be sought, which must be provided in English.

Does your proposal involve the use of human participants, patients or tissue? *	Select 'Yes' or 'No'. If you have selected 'Yes' it is mandatory to provide either a certificate or letter, as proof that ethical permission has been, or will be, obtained. Please upload the file as a PDF in portrait orientation.
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### Financial Details

Proposed Budget*	Please provide a summary of your requested budget in the table provided. This amount should not exceed £20,000.
Justification for Research Expenses*	Please fully justify your request for all research expenses. A clear justification of all consumable and travel costs must be provided.
Justification for Equipment*	Please fully justify your request for equipment.
Other Sources of Funding	Please state all other sources of funding (secure or otherwise), the amounts and the purpose of each. This refers to any funding related to the proposed project.
Supporting documents	Please upload relevant documents (PDF), such as a quotation for equipment or a letter from the Head of Department confirming priority usage of an equipment you intend to purchase. Please note that additional documents such as a supporting letter or CV are not accepted as supporting document and would be removed from your application prior to assessment

### Applicant Declaration \*

#### Please declare that:

You have read the Terms and Conditions of Award under which Royal Society grants are awarded and, if a grant offer is made, you agree to abide by them. **The Terms and Conditions for Royal Society applications can be found at <https://royalsociety.org/-/media/grants/schemes/Conditions-of-Award.pdf> .**

- You have access to the necessary facilities to enable you to deliver the research proposed and will continue to have access to the facilities for the duration of the project.

- You have agreed with your Head(s) of Department that you will be afforded sufficient time and resources to deliver the research project as described in this application.

### **Diversity Monitoring**

#### **Diversity Monitoring**

The Royal Society is committed to promoting diversity in UK science, technology, engineering, mathematics, and medicine (STEMM) by seeking to increase participation from under-represented groups. Please help us to monitor how effectively we are doing this by providing the requested information. All questions are mandatory. The information provided will form a confidential statistical record in accordance with the General Data Protection Regulation (GDPR) and will not be used for any purpose other than analysis of the Society's activities.

This information will be kept separately from the rest of your application and will not be seen by those involved in the selection process, including referees etc. You must either complete the form or tick the boxes stating that you 'prefer not to say'. If you do not select a box for each question, the system will regard your application as incomplete and will not allow you to submit it.

# Appendix 1: Application and Review Process

