

Royal Society Partnership Grants scheme

Stage 1 checklist

The checklist below details all the information you will need to successfully complete Stage 1 of the application form for a Partnership Grant.

The two best pieces of advice we can give is for you to secure your STEM partner in advance as your application will be ineligible without one. Try reaching out to your local universities, STEM ambassadors, your parent cohort, or your local industries and businesses. Find out more about the STEM partner and their role [here](#). Secondly remember to keep in mind that your students need to be investigating something – they have to find something out. Applications for stand-alone STEM club activities or one-off inspirational activities are not funded. If your project is a design and build project, you must still make sure there is a strong investigative element.

Please email education@royalsociety.org with any questions.

Section 1: contact details

- Your full school address, which must be in the UK as the scheme is only open to UK schools and colleges.
- Your school level (for example primary or secondary) and type of school (fee paying or non-fee paying).
- Whether your school is part of a multi-academy trust and if so, what the trust is called.
- Whether your project will involve students with special educational needs and disabilities (SEND).
- The STEM partner's organisation name and address.
- The type of organisation your STEM partner is from e.g. higher education institute, industry etc.

Section 2: project overview

- Your project title, which must be a short concise **question** that the students will answer by completing the project investigations. If this is not a question your application will be sent back to you at the point the eligibility checks are undertaken.
- The main subject strand(s) that your project falls under. You will be able to pick 3 from the following list: applied mathematics, biology, chemistry, computing, data science, engineering, mathematics, physics, statistics and technology.

- A short descriptive summary of your project. It is important someone could understand this descriptive summary without having to refer to other sections of the form.
- A list of up to five experiments or investigations that your students will undertake during the project. These five experiments must link together and to the title. They cannot be five separate investigations for STEM club activities. Make sure you have included enough detail so it is clear to the reviewer what your students will actually be doing.
- A brief description of what you will purchase with the funding. You do not need to provide an itemised, costed list at this stage but it does need to be clear the type of equipment you will be buying. It is important that your equipment links to the project title and investigations.
- Has your school applied for a grant before? If so, you will need to provide the year you applied, if you successfully received funding, and the project title. Make sure your new project is not an extension of your original project. Please note there must be at least one year between application rounds and you must ensure all reporting requirements have been completed for your original project.

Section 3: STEM partner details

- Your STEM partner's name and job title.
- The relevant qualifications and experience of your STEM partner. Guidance about the STEM partner can be found on our [website](#) and if you are running a project involving students with SEND there is additional guidance for you available [here](#).
- How your partner will be involved in the project. For Stage 1, you do not need to provide exact dates of when the partner will be involved but you should include estimates of when they will be involved and how often; for example, they will visit your school weekly, or 3 times a term. A more detailed timeline with dates will be required in Stage 2.
- Has your STEM partner applied for a Partnership Grant before? If so, was the application successful and what year did they apply.